

---

## MEMORANDUM

---



TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Authorize Execution of Scope of Services, Pavement Management Plan**  
DATE: January 25, 2022

---

**Background:**

In preparation for prioritizing replacement of the City's infrastructure, one of the components is a pavement management plan. This plan will be used alongside the Transportation and Sewer Plans.

**Analysis:**

Staff reviewed the attached scope of services from WSB and find it comprehensive. Work will begin once the snow is gone, and the weather improves. Staff will request a detailed schedule once this occurs for the Council's information.

The cost will be attributed to the 2022 CIP for the infrastructure improvement, see attached budget sheet.

**Recommendation:**

Staff recommends authorization of the attached scope of services for preparation of a pavement management plan.